

**DECLARATION ON HONOUR BY THE LEGAL REPRESENTATIVE OF THE
APPLICANT ORGANISATION**

To be completed by the person legally authorised to sign on behalf of the applicant organisation

[Please note that the text of the declaration of honour cannot be modified.]

[Please delete this notice before completing the declaration.]

I, the undersigned,, authorised to represent the [applicant organisation], hereby request from the Agency a grant of EUR with a view to implementing the [action – insert project title] on the terms laid down in this application.

I certify that the information contained in this application is correct and complete and that none of the applicants has received any other Union funding to carry out the action/work programme which is the subject of this grant application.

I certify on my honour that none of the applicants is in one of the situations which would exclude it from participation in the grant award procedure and accordingly declare that the applicants:

- (a) are not bankrupt or being wound up, are not having their affairs administered by the courts, have not entered into an arrangement with creditors, have not suspended business activities, are not the subject of proceedings concerning those matters, or are not in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- (b) they or, in the case of legal person other than Member States or local authorities, persons having powers of representation, decision making or control over them have not been convicted of an offence concerning their professional conduct by a judgment of a competent authority of a Member State which has the force of *res judicata*;
- (c) have not been guilty of grave professional misconduct proven by any means which the Agency/Commission can justify including by decisions of the EIB and international organisations;
- (d) are in compliance with their obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the responsible Authorising Officer or those of the country where the grant agreement is to be performed;
- (e) they or, in the case of legal person other than Member States or local authorities, persons having powers of representation, decision making or control over them have not been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation, money laundering or any other illegal activity, where such illegal activity is detrimental to the Union's financial interests;
- (f) is subject to an administrative penalty for being guilty of misrepresenting the information required as a condition of participation in a procurement procedure or another grant award procedure or failing to supply this information, or having been declared to be in serious breach of its obligations under contracts or agreements covered by the Union's budget.

I have been informed that applicants will not be granted financial assistance if, in the course of the grant award procedure, they:

- (a) are subject to a conflict of interests;

- (b) are guilty of misrepresentation in supplying the information required by the Agency as a condition of participation in the grant award procedure, or fail to supply this information.
- (c) find themselves in one of the situations of exclusion listed above.

I declare that the applicants:

- a) will inform the Agency/Commission, without delay, of any situation considered a conflict of interests or which could give rise to a conflict of interests;
- b) have not granted and will not grant, have not sought and will not seek, have not attempted and will not attempt to obtain, and have not accepted and will not accept any advantage, financial or in kind, to or from any party whatsoever, where such advantage constitutes an illegal practice or involves corruption, either directly or indirectly, inasmuch as it is an incentive or reward relating to the award of the grant.

I acknowledge that according to Article 131 of the Financial Regulation of 25 October 2012 on the financial rules applicable to the general budget of the Union (Official Journal L 298 of 26.10.2012, p. 1) and Article 145 of its Rules of Application (Official Journal L 362, 31.12.2012, p.1) applicants found guilty of misrepresentation are found to have seriously failed to meet their contractual obligations under a previous contract award procedure may be subject to administrative and financial penalties under certain conditions.

I declare that the applicants are fully eligible in accordance with the criteria set out in the General Call for proposals.

I certify that the applicants have the financial and operational capacity to carry out the proposed action/work programme.

If selected to be awarded a grant, the applicants accept the standard conditions as laid down in the grant agreement/decision.

In the event that my grant application is successful, I am aware that the Education, Audiovisual and Culture Executive Agency / European Commission will publish on its website or in any other appropriate medium:

- the name and locality of the beneficiary of the grant;
- the amount awarded;
- nature and purpose of the grant.

Please tick the statement below that applies to the organisation you represent

I declare that the organisation I represent is:

- a public body (¹)
- a private body which has financial and operational capacity to carry out the proposed action or work programme and is able to provide a Bank Guarantee for the amount of the 1st (and

¹ Public bodies, as well as schools, higher education institutions and organisations in the fields of education, training, youth and sport that have received over 50 % of their annual revenue from public sources over the last two years shall be considered as having the necessary financial, professional and administrative capacity to carry out activities under the Programme. They shall not be required to present further documentation to demonstrate that capacity unless they are requested to do so by the Agency.

2nd, if applicable) pre-financing payment(s), should the Education, Audiovisual and Culture Executive Agency request so.

By signing this application form, I accept all the conditions set out in the Call for proposals EAC/S11/13 of the Erasmus+ Programme (2014-2020). I also declare that all the partners participating in this project have agreed with the content of the application and have confirmed their intention to carry out the tasks described accordingly.

Name / first name:

Title or position in the organisation:

Signature [and official stamp] of the applicant:

Date:

Your reply to the grant application will involve the recording and processing of personal data (such as your name, address and CV), which will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Unless indicated otherwise, your replies to the questions in this form and any personal data requested are required to assess your grant application in accordance with the specifications of the call for proposals and will be processed solely for that purpose by the responsible Controller. For the purpose of this provision, the "Controller" is the person who has represented the Agency for the purpose of the signature of this grant agreement/decision. Personal data may be transferred on a need to know basis to third parties involved in the evaluation of applications or in the grant management procedure, without prejudice of transfer to the bodies in charge of monitoring and inspection tasks in accordance with European Union law. Details concerning the processing of your personal data are available on the privacy statement at the page: http://eacea.ec.europa.eu/about/documents/calls_gen_conditions/eacea_grants_privacy_statement.pdf.

Your personal data may be registered in the Early Warning System (EWS) only or both in the EWS and Central Exclusion Database (CED) by the Accounting Officer of the Commission, should you be in one of the situations mentioned in:

- the Commission Decision 2008/969 of 16.12.2008 on the Early Warning System (for more information see the Privacy Statement on http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm), or
- the Commission Regulation 2008/1302 of 17.12.2008 on the Central Exclusion Database (for more information see the Privacy Statement on http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm#BDCE)